

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
SWEENEY HOSPITAL DISTRICT**

January 28, 2020

Time 18:00

Members Present: P. T. Brunner, President, Mason Nichols, Vice-President
Patti Foster, Secretary; Violet Weeks, Scott Swift,
Lisa Leal, Don Schulte

Members Absent: None

Others Present: Enrique Leal, III, M.D.
David Eby, Terracon
David Linder, Commission Precinct 4
Drew Jolly
Matt Perkins, Dini Spheris

Employees Present: Kelly Park, Cindy Burge, Stuart Butler, Daisy Dara, Noralene Corder
Tracie Copeland, Marcus Finney, Paige Townsend

1. **Call to Order** Mr. Brunner called the meeting to order at 1801.
2. The invocation was given by Mr. Nichols.
3. **Record Members Present and Establish A Quorum**
There being 7 members present, a quorum was established.
4. **Public Comments**
 - A. Drew Jolly, former board President, commented about a physician we are currently credentialing with expectancy of coming to our Specialty Clinic. He gave a good recommendation for Dr. Wan.
 - B. David Linder presented the hospital with a check on behalf of the EMS service.
 - C. David Eby commented he was here to represent Terracon.
5. **Review/Approve Board of Directors' Meeting Minutes:**
 - A. **December 30, 2019 General Meeting**
Mr. Nichols made a motion to approve the minutes from December 30, 2019.
Ms. Weeks seconded the motion. Ms. Foster and Mr. Schulte abstained, motion carried.
8. **Committee Reports**
 - B. **Sweeny Community Hospital Foundation Board Update:**
Dini Spheris Capital Campaign Update:
Matt Perkins, of Dini Spheris, gave an update regarding the final report effective 1-14-2020. Their recommendation was for the hospital to move forward with the 2 million dollar campaign for now. That would keep us in compliance with USDA loan.
6. **Old Business**
 - A. **Replacement Hospital Update**
 - Mr. Brunner gave an overview of the proposal from Terracon. After discussion, Mr. Nichols made a motion to approve option B in the amount of \$39,900.00. Mr. Swift seconded the motion. Unanimous decision, motion carried.

Mr. Nichols made a motion to authorize P.T. Brunner and/or Kelly Park to sign the contract with Terracon. Ms. Weeks seconded the motion. Unanimous decision, motioned carried.

- Update given regarding the contract with Milestone.
- Contract for pipeline easement with Hilcorp is still pending. Their attorneys have not accepted the hospital's suggested revisions.
- Update given regarding USDA and Lott Brothers.

B. Wellness Center Renovation Update

Renovation is on hold for now.

7. **New Business**

A. Miscellaneous Capital Requests

The following capital requests were discussed.

- Software Management Services – Alaris System for IV pumps (level 2) cost \$6,000
- Ligasure Machine- estimated cost \$23,985.94

Scott Swift made a motion to approve purchase of the software for the IV pumps with cost of \$6,000.00. Ms. Foster seconded the motion. Unanimous decision, motion passed.

Mason Nichols made a motion to purchase the ligasure machine for the OR in the amount of \$23,985.94. Scott Swift seconded the motion. Unanimous decision, motion passed.

B. Monroe Vos

Retirement Plan Update & Investment Account Update:

Mr. Brunner said this item is tabled since Mr. Martinez was not able to attend the meeting. The report will be moved to next month's board meeting.

C. Review and Approve Medical Staff Bylaws

The following proposed changes to the Medical Staff Bylaws were reviewed.

- License Speech Pathologist, Chiropractors and Acupuncturist were added to the definitions of Allied Health Professionals under page 1, # 1.
- Item 5.4 Allied Health Professionals - italics or strike though are noted changes.

Allied health professionals (AHPs) include various categories of persons other than Practitioners who:

- (a) Are qualified by training, experience and current competence in a health care discipline which the Board of Directors has defined as individuals who may provide services in the Hospital; and
- (b) Function under the supervision and sponsorship of a Member of the Medical Staff in good standing.

- (c) *Exception to requirement (b), supervision and sponsorship of a member of the Medical Staff in good standing, would be the following:*
- **Licensed Speech Pathologist (LSP)** who work within their scope of practice according to Texas Department of Licensing and Regulation
 - **Chiropractors** who work within their scope of practice according to the Texas Board of Chiropractic Examiners.
 - **Acupuncturists** who work within their scope of practice according to the Texas State Board of Acupuncturist Examiners (TSBAE).
- Under 8.1.2 Qualifications regarding Officers the word marked through would be removed:
Officers must be members of the active ~~or associate~~ Medical Staff at the time of their nominations and election, and must remain members in good standing during their term of office. Failure to maintain such status shall create a vacancy in the office involved.

After discussion Ms. Weeks, made a motion to approve the proposed changes to the Medical Staff Bylaws. Ms. Leal seconded the motion. Unanimous decision, motion carried.

D. General Election, May 2, 2020, county-wide joint election organized through Brazoria County

There are four incumbents up for re-election, Mason Nichols, Patti Foster, Scott Swift and Don Schulte.

Mr. Nichols made a motion for Sweeny Hospital District to participate in a county-wide joint election which is organized through Brazoria County for May 2, 2020 election. Mr. Swift seconded the motion. All were in favor, motion passed.

E. Review and Approve Paid Time Off/Sick/Holiday Pay Policy (F1 – F4)

The revised PTO and Holiday policies were reviewed and discussed. All the board members were in favor of the proposed changes.

8. Committee Reports:

A. Finance Committee Report:

Ms. Corder gave an overview of the financials for December 2019.

Mr. Nichols made a motion to approve the financials for December 2019. Ms. Weeks seconded the motion. Unanimous decision, motion passed.

B. Sweeny Community Hospital Foundation Board Update:

Tracie Copeland gave updates on the following:

- Golf tournament – donation this year in amount of \$5,000.
- Overview was given on proposed options from Dini Spheris for fundraising. After discussion, Mr. Nichols motioned to table this until further research can be done. Ms. Leal seconded the motion. Unanimous decision, motion passed.

9. **Administrative Information Report – Kelly Park**

A. CEO Report

Updates were given on the following:

- Turnover rates for November, December, January
- New EMS billing company
- In-service to Nashville – Finance Myself, Judy, and PT March 24-25
- Sending 2 employees to EBL April and Megan to Orlando
- LDI Studor – this Friday and next LDI March 27th or April 3rd
- Plumbing for inpatient unit 2400.00 for hot water
- Boiler inspected and passed 1/23/20
- Cafeteria Update- 2 weeks grand opening? Crews hired. US Foods back on the list soon
- Scope Cleaner / Scope Cabinet – capital for cleaner possible- only facility without cleaner
- OR Stats
- Parking Policy updated
- Smoking Policy effective June 1st, no smoking campus
- Indigent Care Policy currently allows \$60,000 per patient, will move to \$30,000

B. Emergency Department Monthly Update

Ms. Townsend gave her monthly update regarding the Emergency Department.

C. EMS Update

Mr. Finney gave updates regarding the following:

- December stats for WBEMS and SEMS.
- Grant through RAC will pay for AHA training for ACLS, PALS, and BLS. Sweeny Community Hospital will become a training center.
- Ambulance repairs over last three months.
- Tour was taken of a transport Van. Consideration to be put on the agenda for next month.

10. **CLOSED EXECUTIVE SESSION:**

Mr. Brunner announced the Board would go into closed, Executive Session at 2137 to review the following:

A. CLOSED EXECUTIVE SESSION in accordance with Open Meetings Act

- A. Pursuant to Texas Health and Safety Code Section 161.032, the Board of Directors shall meet in Closed Executive Session regarding the **Medical Executive Committee Report**
- B. Pursuant to Texas Health and Safety Code Section 161.032, the Board of Directors shall meet in Closed Executive Session regarding **Medical Staff Credentials**
- C. Pursuant to Texas Government Code Section 551.074, the Board of Directors shall meet in Closed Executive Session to discuss personnel matters

- D. Pursuant to Texas Government Code Section 551.085, the Board of Directors shall meet in Closed Executive Session to deliberate financial planning information related to a negotiation for the provision of services.

End of Executive Session

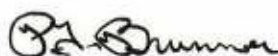
Went out of Executive Session at 2309.

11. Action regarding Executive Session:

Ms. Weeks made a motion to approve credentials presented in Executive Session. Ms. Foster seconded the motion. Unanimous decision, motion passed.

12. Adjournment

Ms. Weeks moved for adjournment, seconded by Mr. Swift. Meeting adjourned at 2310.



P. T. Brunner, President
Recorder: Cindy Burge