

**MINUTES OF THE BOARD OF DIRECTORS' MEETING  
SWEENY HOSPITAL DISTRICT**

November 24, 2020

Time 18:00

Members Present: P. T. Brunner, President, Mason Nichols, Vice-President  
Patti Foster, Secretary; Violet Weeks, Charlie Genella,  
(By Phone) Lisa Leal

Members Absent: Scott Swift

Others Present: By Phone – Desiree Morgan - TDECU

Employees Present: Kelly Park, Cindy Burge, Paige Townsend, Stuart Butler, Dana Quintanilla,  
Sarah Hebert  
(By Phone) Noralene Corder

1. **Call to Order** Mr. Brunner called the meeting to order at 1805.
2. The invocation was given by Mr. Nichols.
3. **Record Members Present and Establish A Quorum**  
There being 6 members present, a quorum was established.
4. **Public Comments**  
A. None
5. **Review/Approve Board of Directors' Meeting Minutes:**  
**A. October 27, 2020 General Meeting**  
Mr. Brunner said he spoke with Cindy Burge prior to the meeting regarding a typing correction which has already been made. Ms. Foster made a motion to approve the minutes as written from October 27, 2020, with one correction included. Ms. Weeks seconded the motion. Unanimous decision, motion carried.
6. **Old Business**  
**A. Replacement Hospital Update – P.T. Brunner**  
Updates were given on the following:
  - Still working on construction drawings with expected date of December 1<sup>st</sup> for completion, up to 85 percent, then documents will go to USDA for approval then to Lott Brothers for bid.
  - Tuesday, December 1<sup>st</sup>, members of the board are to attend Sweeny City Council meeting to discuss utilities and annexation. Up front expense for running lines for utilities will be \$250,000. If they do not annex the hospital, they will not reimburse us for that expense. Invitation was extended to the board members to attend the city council meeting.
  - Milestone will send a letter to John Mills to request reimbursement of funds for four months for business interruption, through insurance coverage.
  - Hilcorp still in pending status for capping lines.

- As an alternative, they had a brief discussion about the possibility of re-building the hospital on the current site. Drawings were sent by John Mills for review.

### **Public Comments**

Patti Foster said Desiree Morgan of Texas Dow Employee Credit Union had come to introduce herself but returned home then called back in. Ms. Foster said Ms. Morgan is not a commercial loan officer but works with construction loans. Ms. Foster asked what is the time line for interim financing for the new hospital build. Mr. Brunner said they would probably start working on that in January 2021.

Mr. Brunner informed Ms. Morgan he did not have her on the agenda for tonight. He asked if she had anything to say under public comments. She commented she had wanted to introduce herself to the board and was wanting to see where we were at regarding interim financing. He updated the board regarding the process for interim financing regarding a loan for 36,000,000.

## 7. **New Business**

### **A. Capital Equipment Requests Approved by Board Executive Committee**

Ms. Park gave an overview of the following items to be purchased with Covid Funds:

- Lucas w 4 years support qty 2 @ 21,524.50 = 43,049.00 (Ambulance /ED)
- Lifepack 15 w.4 years support qty 1 @ 39,060.55 (Ambulance)
- Electric Exam Tables qty 3 @ 2898.00 = 8,694.00 (WC Clinic)
- Comply Track – two portions 23,000.00 for one year

Comply track on hold for now, currently looking for another program that would cost less.

Mr. Nichols made a motion to approve the purchase of the 2 lucas with 4 years support, 1 lifepack with 4 years support, and 3 electric exam tables. Mr. Genella seconded the motion, unanimous decision, motion passed.

### **B. Discuss Hospitalist Program and take action if needed**

Ms. Park said she had a meeting with Dr. Dada, and he attended one of the Bed Board meetings. Since the implementation of those meetings, everything is going well. It has changed the dynamics of how everything flows.

Mr. Nichols asked what metrics are we going to drive now to make sure we have the right hospitalist group in here.

Ms. Park comments she will touch base with Dr. Dada on the weekly basis by phone. Dr. Dada will be reviewing all inpatient transfers that go out to make sure they are appropriate. We will re-evaluate the hospitalist program after 3 to 6 months. Mr. Nichols requested to have re-occurring metrics for review to help with the evaluation.

## 8. **Board Committee Reports:**

### **A. Finance Committee Report:**

Finance Committee was cancelled today.

Noralene Corder gave overview of October 2020 financials.



After discussion, Ms. Weeks motioned to approve the October 2020 financials. Mr. Genella seconded the motion. Lisa Leal did not respond by phone, motion carried.

**B. Executive Committee Report:**

Report to be covered during the CEO report.

**C. Sweeny Community Hospital Foundation Board Update:**

Overview given of bank account funds and pending companies that plan to make donations to the foundation.

Mr. Nichols commented that we need a recognition wall in the new facility for those making donations to the new hospital build.

**D. Joint Conference Committee Report – by Sarah Hebert**

Overview given on the following:

- Press Ganey Patient Engagement Surveys
- Quality Scores
- Survey Stars by name
- Compliance and Risk Assessment Program

**9. Administrative Information Report – Kelly Park**

**A. CEO Report**

Updates were given on the following:

- Covid 19 Updates – Testing Cartridges, vaccines
- HRSA Audit – 340 B Program
- The Fountains update regarding insurance payment received for van, resident off quarantine
- Nursing Home – considering a 5<sup>th</sup> nursing facility, waiting on quality information to determine if they would be a good candidate

**Human Resources Report – Dana Quintanilla**

- Update given on open positions, turn over rate, work improvement plans, and Press Ganey employee surveys

**B. CNO Report: Paige Townsend**

Overview of the following was given:

- HCAPS scores
- Critical Care Program

**C. Emergency Medical Services Report:**

Ms. Park gave update on the following:

- EMS runs
- Assistance by Central EMS and Lake Jackson EMS.
- New ambulance has been ordered
- ESD 6 - conversation to purchase another ambulance for Brazoria

10. **CLOSED EXECUTIVE SESSION:**

Mr. Brunner announced the Board would go into closed, Executive Session at 1958 to review the following:

- A. Medical Executive Committee Report
- B. Medical Staff Credentials
- C. Personnel Matters

**End of Executive Session**

Went out of Executive Session at 2045.

11. **Action regarding Executive Session:**

Mr. Nichols made a motion to approve Medical Staff appointments and re-appointments presented in Executive Session. Mr. Genella seconded the motion, unanimous decision, motion passed.

Ms. Foster made a motion to supply a \$50.00 gift cards from Stewarts Grocery Store to employees for Christmas. Mr. Genella 2<sup>nd</sup> the motion. Mr. Nichols abstained, motion carried.

12. **Adjournment**

Ms. Foster moved for adjournment, seconded by Ms. Weeks. Meeting adjourned at 2055.



P. T. Brunner, President  
Recorder: Cindy Burge

MASON NICHOLS