

**MINUTES OF THE BOARD OF DIRECTORS' MEETING  
SWEENEY HOSPITAL DISTRICT**

February 25, 2020

Time 18:00

Members Present: P. T. Brunner, President, Mason Nichols, Vice-President  
Patti Foster, Secretary; Violet Weeks, Scott Swift,  
Lisa Leal, Don Schulte

Members Absent:

Others Present: Enrique Leal, III, M.D.  
Jason Martinez, Monroe Vos  
Atiq Dada, M.D.

Employees Present: Kelly Park, Cindy Burge, Stuart Butler, Daisy Dara,  
Tracie Copeland, Marcus Finney, Paige Townsend

1. **Call to Order** Mr. Brunner called the meeting to order at 1804.
2. The invocation was given by Mason Nichols.
3. **Record Members Present and Establish A Quorum**  
There being 7 members present, a quorum was established.
4. **Public Comments**  
A. Ms. Weeks commented about a friend that was very pleased with service they received at the hospital.
7. **New Business**  
B. **Monroe Vos**  
A high-level overview was given by Jason Martinez regarding the Retirement Plans (457 B and 401A) and the Investment Account.  
  
March 9, 2020 the fund will be changing for the retirement accounts. Notice has been sent to all participants.
5. **Review/Approve Board of Directors' Meeting Minutes:**  
A. **January 24, 2020 General Meeting**  
Ms. Weeks made a motion to approve the minutes from January 24, 2020.  
Ms. Foster seconded the motion. Unanimous decision, motion carried.
6. **Old Business**  
A. **Replacement Hospital Update**  
Mr. Brunner gave updates on the following:
  - Terracon – all samples are done and should receive the report within 3 weeks or less
  - Contract with Milestone to be finalized
  - Lott Brothers contract was sent to them for final review.
  - Hilcorp – still pending the final contract but nothing to worry about

**B. Wellness Center Renovation Update**

The renovation is still on hold. The lights have been updated to LED throughout the facility. Bids are being received regarding replacement of carpet.

7. **New Business**

**A. Miscellaneous Capital Requests**

Mr. Brunner said there are none for this month.

**C. Abatement Agreement compliance and information letters from Chevron Phillips and Phillips 66**

(1) Consider and take action, if needed, on letters

The letters were briefly reviewed and discussed. More research will need to be done regarding the names provided.

**CLOSED EXECUTIVE SESSION:**

Mr. Brunner announced the Board would go into closed, Executive Session at 1833 to review the following:

- C. Pursuant to Texas Health and Safety Code Section 551.085, the Board of Directors shall meet in Closed Executive Session regarding deliberation of financial planning information related to a negotiation for the provision of services.

**End of Executive Session**

Went out of Executive Session at 2022.

Mr. Nichols made a motion for Kelly Park and P.T. Brunner to pursue and negotiate a contract with Medical Leaders & Associates for a hospitalist program. Ms. Foster seconded the motion, Lisa Leal abstained, motion passed.

**D. May 2, 2020 Sweeny Hospital District General Election – Order of Cancellation**

The four incumbents, Mason Nichols, Patti Foster, Scott Swift and Don Schulte completed applications for place on the ballot for the general election. There were no other applications filed.

Mr. Nichols made a motion to cancel the May 2, 2020 election for Sweeny Hospital District. Ms. Foster seconded the motion, unanimous decision, motion carried.

**E. Discuss Charity Care Guidelines and take action if needed**

After discussion about the charity care guidelines, Ms. Weeks made a motion not to exceed \$30,000 pay out per patient. Mr. Swift seconded the motion. Unanimous decision, motion passed.

8. **Board Committee Reports:**

A. **Finance Committee Report:**

Ms. Corder was unable to attend the meeting this month. Mr. Brunner gave an overview of the January 2020 financials.

Mr. Nichols made a motion to approve the financials as stated. Mr. Swift seconded the motion. Unanimous decision, motion passed.

9. **Administrative Information Report – Kelly Park**

A. **CEO Report**

Update was given by Kelly Park on the following:

- EMS/MC is the new billing company for EMS
- Lunch and Learn Meetings
- 1<sup>st</sup> Thursdays at The Fountains
- THA conference overview
- Press Ganey Surveys
- Senior Horizons considering new name (SCH Counseling Services)
- Hospital Cafeteria update
- Linen Company
- HR Report on open positions and turnover rate
- STATS

B. **Emergency Department Monthly Update**

Paige Townsend gave overview of January 2020 stats for the Emergency Department. The Trauma Survey is scheduled for March 22<sup>nd</sup> and 23<sup>rd</sup>.

C. **EMS Update**

Marcus Finney commented they are extremely busy. He gave an update on the following:

- Classes for Mental Health Operations in County
- Analytical Report for ESD 6 and the Hospital District
- Contract with Sweeny House for transfers

8. **Board Committee Reports:**

B. **Sweeny Community Hospital Foundation Board Update:**

Update regarding the Foundation board meeting was given by Tracie Copeland. She gave an overview of the following:

- Balance in bank \$45,000
- Publicity for Clifton Wan, DC, L. Ac
- Golf Tournament March 24<sup>th</sup>

C. **Joint Conference Committee Report**

For the sake of time, please refer to the information in the board packet for the patient engagement scores regarding the emergency room, outpatient and inpatient.

10. **CLOSED EXECUTIVE SESSION:**

Mr. Brunner announced the Board would go into closed, Executive Session at 2130 to review the following:

- A. Pursuant to Texas Government Code Section 161.032, the board of Directors shall meet in Closed Executive Session regarding the Compliance Officer Quarterly Report provided at Joint Conference Committee.
- B. Pursuant to Texas Government Code Section 551.074, the Board of Directors shall meet in Closed Executive Session to discuss personnel matters.

**End of Executive Session**


Went out of Executive Session at 2226.

11. **Action regarding Executive Session:**

None

12. **Adjournment**

Ms. Foster moved for adjournment, seconded by Mr. Swift. Meeting adjourned at 2229.

  
\_\_\_\_\_  
P. T. Brunner, President  
Recorder: Cindy Burge