

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
SWEENY HOSPITAL DISTRICT**

April 28, 2020

Time 18:00

Members Present: P. T. Brunner, President, Mason Nichols, Vice-President
Patti Foster, Secretary; Violet Weeks, Scott Swift,
Lisa Leal

Members Absent: Don Schulte

Others Present: Enrique Leal, III, M.D.

Others Present by web-based meeting:
Jason Martinez, Monroe Vos
Deborah Whitley, BKD and Advisors

Employees Present: Kelly Park, Cindy Burge, Paige Townsend, Stuart Butler,
Tracie Copeland
Noralene Corder (By Phone)

1. **Call to Order** Mr. Brunner called the meeting to order at 1805.
2. The invocation was given by Mr. Nichols.
3. **Record Members Present and Establish A Quorum**
There being 6 members present, a quorum was established.
4. **Public Comments**
A. None
5. **Receive Annual Audit and Cost Report from BKD, CPA's and Advisors**
Mr. Brunner said next item is to receive the annual audit and cost report from Deborah Whitley. She gave an update on the following:
 - Medicaid Waiver
 - Uncompensated Care/Charity Care Policy
 - CHAT Ruling update
 - DSRIP – FY 21 zero dollars
 - MFAR update – Trump Administration – this should not affect us.
 - UHRIP – should replace dollars for uncompensated care
 - Pricing Transparency – January 21, 2021 charges and out of pocket expense
 - Washington DC visit meeting with congressman and staffers – Medicare Advantage Plan
 - Overview of Finances, balance sheet
 - Letter from BKD to Board – Risks involved, audit adjustment
 - Net Revenue Trends 2013-2019
 - Moving Forward
 - Collections & billing processes
 - Volume/Utilization – Good Growth
 - New Building and Strategy
 - Covid 19, Related Issues, Lost revenues and Medicare Patients
 - Stimulus Funds

9. **Board Committee Reports:**
 - A. **Finance Committee Report:**

Overview of the March 2020 Financials was given by Noralene Corder.

Mr. Nichols made a motion to approve the March 2020 financials as stated. Mr. Swift seconded the motion. Unanimous decision, motion passed.
8. **New Business**
 - B. **Monroe Vos**

A high-level overview was given by Jason Martinez regarding the Retirement Plans (457 B and 401A) and the Investment Account.
6. **Review/Approve Board of Directors' Meeting Minutes:**
 - A. **February 25, 2020 General Meeting**

Ms. Leal made a motion to approve the minutes from February 25, 2020.
Mr. Swift seconded the motion. Unanimous decision, motion carried.
 - B. **Approval of March 2, 2020 CEO Interviews**

Mr. Nichols made a motion to approve the minutes from March 2, 2020.
Ms. Weeks seconded the motion. Unanimous decision, motion carried.
 - C. **Approval of April 13, 2020 Special Called Meeting**

Mr. Swift made a motion to approve the minutes from April 13, 2020.
Ms. Leal seconded the motion. Ms. Weeks abstained, motion carried.
7. **Old Business**
 - A. **Replacement Hospital Update**

Mr. Brunner said everything is moving well. Updates were given on the following:

 - Four days of design development were very productive meetings. Floor plans moving forward.
 - Easement agreement with Hilcorp signed.
 - Terracon did not find anything bad. Waiting on structural people for final determination.
 - Nothing to be done on site until interim financing is done.
 - B. **Wellness Center Renovation Update**

On hold for now.
8. **New Business**
 - A. **Miscellaneous Capital Requests**

None
 - C. **Abatement Agreement compliance and information letters from Chevron Phillips and Phillips 66**

(1) Consider and take action, if needed, on letters
The letters were briefly reviewed and discussed. Ms. Foster made a motion to accept the names provided for all the abatements. Ms. Leal seconded the motion. Ms. Weeks voted

no. Two members abstained, Mason Nichols & Scott Swift. They completed affidavit forms. Motion passed.

D. Annual Review/Approval Administrative Manual Policies and Procedures

This is the annual review stating the all of the policies that are currently in the manual are approved by the CEO and the board.

Ms. Leal made a motion to approve the Administrative Manual Policies and Procedures and give the president approval to sign for the board. Mr. Swift seconded the motion. Unanimous decision, motion carried.

E. Annual Review/Approval Safety Manual Policies and Procedures

Mr. Nichols made a motion to give Mr. Brunner authority to sign the approval of the Safety Manual Policies and Procedures. Ms. Foster seconded the motion. Unanimous decision, motion carried.

9. **Board Committee Reports:**

B. Sweeny Community Hospital Foundation Board Update:

Updates were given on the following:

- The Dini Spheris contract has been approved.
- Current Bank funds are \$25, 057.31.
- Had brief discussion regarding funds from Foundation board to the hospital.

10. **Administrative Information Report – Kelly Park**

A. CEO Report

- COVID 19 updates – covid plans for surg if needed, operational areas, state supplies, donations from communities – masks, hand sanitizer, food etc.
- Funding from different avenues – accelerated MC Payments, Cares Act etc.
- SFA – Mobile Unit
- Hospital Operations Department Numbers
- HR Turnover Report – Positions to file next:
CFO, Compliance/Risk and Quality, Administrator of The Fountains, Chief of EMS
- Contract with Care Program – Case by Case basis. They will be keeping log from now forward of all the patients in the program and how much money is spent.

B. Emergency Department Monthly Update

Ms. Townsend gave updates for the following:

- March stats for the Emergency Department.
- The trauma survey went well.
- Russell Fogle has been chosen as the new Emergency Department Director.

C. EMS Update

Mr. Butler gave updates for the following:

- ESD 6 meeting
- Stats
- 1 staff resignation
- No need to spend funds for a new ambulance at this time.

- Update on call from Saturday night. Ambulance dispatched to wrong address.

11. **CLOSED EXECUTIVE SESSION:**

Mr. Brunner announced the Board would go into closed, Executive Session at 2210 to review the following:

- A. Pursuant to Texas Government Code Section 551.074, the Board of Directors shall meet in Closed Executive Session to discuss personnel matters**

End of Executive Session

Went out of Executive Session at 2243.

12. **Action regarding Executive Session:**

None

13. **Adjournment**

Ms. Weeks moved for adjournment, seconded by Ms. Leal. Meeting adjourned at 2244.



P. T. Brunner, President

Recorder: Cindy Burge