

**MINUTES OF THE BOARD OF DIRECTORS' MEETING  
SWEENEY HOSPITAL DISTRICT**

December 29, 2020

Time 18:00

Members Present: Mason Nichols, President, Scott Swift, Vice President  
Patti Foster, Secretary; Violet Weeks, Lisa Leal, Charlie Genella

Others Present: Enrique Leal, III, M.D.

Employees Present: Kelly Park, Cindy Burge, Paige Townsend, Stuart Butler,  
(By Phone) Noralene Corder

1. **Call to Order** Mr. Nichols called the meeting to order at 1801.

2. The invocation was given by Charlie Genella.

3. **Record Members Present and Establish A Quorum**  
There being 6 members present, a quorum was established.

4. **Public Comments**  
A. None

5. **Review/Approve Board of Directors' Meeting Minutes:**  
**A. November 24, 2020 General Meeting**  
**B. December 10, 2020 Special Called Meeting**

Mr. Nichols commented that Mr. Brunner and he both abstained on the motion under section 11 to approve the \$50.00 gift cards for the employees for Christmas.  
Ms. Weeks made a motion to approve the minutes from November 24, 2020 as noted. Mr. Genella seconded the motion. Scott Swift abstained, motion carried.

Scott Swift made a motion to approve the minutes from December 10, 2020 as written.  
Ms. Foster seconded the motion. Unanimous decision, motion carried.

7. **New Business**

**A. Report from Monroe Vos on recommended changes to retirement plans**

**1. Consider, discuss and approve, if necessary recommended changes by Monroe Vos to retirement plan 401 (a) and 457 (b)**

Jason Martinez gave an overview of the recommended change. After discussion, Mr. Genella made a motion to approve recommendation to replace the MassMutual Select Mid Cap Growth fund with MFS Mid Cap Growth in the core fund lineup as well as the Asset Allocation Strategies for the retirement plans as soon as administratively feasible.

Mr. Swift seconded the motion. Unanimous decision, motion passed.

**2. Monroe Vos – Consider and take action to update account information for authorized individuals**

Ms. Leal made a motion to approve a resolution authorizing removal of P.T. Brunner, and leave remaining individuals, authorized individual, Kelly Park, CEO and Noralene Corder, CFO to transact business on the accounts for Sweeny Hospital District.

Ms. Weeks seconded the motion. Unanimous decision, motion passed.

**B. First State Bank**

**1. (Consider and take action to update signature cards for all accounts)**

Mr. Brunner resigned in the board meeting on 12/10/20.

Ms. Foster made a motion to remove Mr. Brunner from signature cards on all hospital district accounts, add Scott Swift and Travis Alford, Controller. Information to be updated regarding the Executive Board, Mason Nichols, President, Scott Swift, Vice-President and Patti Foster remaining as Secretary.

Other signers Kelly Park and Noralene Corder will remain on the accounts.

Ms. Leal seconded the motion. Unanimous decision motion passed.

**6. Old Business**

**A. Replacement Hospital Update**

(1) Receive Report Regarding Comparative Utility Usage – Existing verses New Hospital and take action if needed:

Mr. Nichols gave an overview of the comparative utility usage report. He commented that Mr. Brunner was the one that gave direction to Mr. Mills and SSR to put together more data for the city to review. The cost of the report was \$5,500. The report was briefly discussed. Mr. Nichols said they tried to come up with accurate numbers that would be used.

Ms. Park said she was in contact with Reese Cook from the city today. Mr. Cook plans to put this on the agenda for their January city council meeting scheduled on January 19th. Ms. Park said the city will give an answer whether they plan to supplying utilities to the hospital at the new location. Everything is on hold until the hospital gets the answer at this meeting.

Mr. Nichols said Ms. Park will be the hospital representative at this meeting and he does not plan to attend.

Briefly discussed were options for the hospital replacement. Mr. Nichols commented that the board has not voted on the amount for the build yet and will have better direction after the January 19<sup>th</sup> city council meeting.

**7. New Business**

**C. Review / Approve recommendation from County Property Tax Resale Committee  
Tax Accounts: 6067-0058-000, 7399-0030-000**

Information regarding the property accounts were reviewed and discussed.

Ms. Weeks made a motion to accept the recommendation from the County Property Tax Resale Committee tax accounts 6067-0058-000 and 7399-0030-000 for the amount shown. Mr. Swift seconded the motion. Unanimous decision, motion carried.

**D. Capital Equipment Requests Approved by Board Executive Committee**

Capital Equipment regarding service contract for GE XR Senographe Essential FFDM was reviewed. Mr. Nichols excused himself from the discussion and left the room. After discussion regarding the radiology equipment, Mr. Swift asked if anyone wanted to make a motion.

Ms. Weeks made a motion to approve net adjustment to service contract in the amount of \$34,360 for the GE XR Senographe Essential FFDM equipment. Ms. Foster seconded the motion. Unanimous decision, motion passed. Mr. Nichols came back into the room.

**8. Board Committee Reports:**

**A. Finance Committee Report:**

Noralene Corder gave overview of November 2020 financials. After discussion, Ms. Weeks motioned to approve the November 2020 financials. Mr. Genella seconded the motion. Unanimous decision, motion carried

**B. Executive Committee Report:** Meeting was cancelled.

**C. Sweeny Community Hospital Foundation Board Update:**

Ms. Park said the meeting was cancelled. They are waiting to see what happens regarding the new hospital build.

Ms. Weeks said the golf tournament is scheduled for 4/23/2021.

**9. Administrative Information Report – Kelly Park**

**A. CEO Report**

Updates given on the following:

- Moderna Vaccine Shots - 200 vaccines are in. Plan to give to hospital staff, doctors, then patients over 65. The Fountains residents and employees will receive their vaccines coordinated through Walgreens on January 6<sup>th</sup>. HEB in Lake Jackson has vaccines in.
- Update given on COVID testing.
- Marketing update given regarding billboards.
- Bed Board report going very well.
- The Fountains update –
  - census is at 14. Chesney Sisson, family nurse practitioner, will be doing in-house visits for the residents.
  - resident's prescription refills with Pharm America. Change to new pharmacy is by consent of resident.
  - Veronica Harvey and Cindy Beckwith to do marketing starting in January 2021 to promote The Fountains.
- Employee Engagement Surveys
- OR shut down due to executive order.
- Dr. Funk moved to new office down town Sweeny.

- MOB, Suite A will be re-vamped into the billing office for the hospital.
- HR report given– Turn-over rate for December is .9%, 4 hired and 2 termed.

**B. CNO Report:**

Ms. Townsend gave overview regarding ER stats, Press Ganey HCAP scores and number of COVID patients seen in the ER and admitted to the floor. She commented the Med surg nurses were very appreciative of the awards received. Critical care training is a good resource for the staff.

**C. Emergency Medical Services Report:**

Updates given on the following:

- EMS seeing a lot of COVID patients
- Christmas eve and day holidays were very busy.
- American Heart Association – instructors completed courses
- ESD 6 – Mr. P. J. Trotta passed away, commissioner job offered to Bryan Jones
- New ambulance from Fraizer to arrive around February 21<sup>st</sup>
- Ambulance involved in wreck is back in the shop again.
- EMS personnel thanked the board for the gift cards received.

IT Department – PACS system having functionality problems.

**10. CLOSED EXECUTIVE SESSION:**

Mr. Nichols announced the Board would go into closed, Executive Session at 2038 to review the following:

- A. Medical Executive Committee Report
- B. Medical Staff Credentials
- C. Discuss Personnel Matters

**End of Executive Session**

Went out of Executive Session at 2136

**11. Action regarding Executive Session:**

Ms. Weeks made a motion to approve Medical Staff credentials presented in Executive Session. Mr. Genella seconded the motion, unanimous decision, motion passed.

**12. Adjournment**

Ms. Foster moved for adjournment, seconded by Ms. Weeks. Meeting adjourned at 2137.



Mason Nichols President  
Recorder: Cindy Burge