

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
SWEENEY HOSPITAL DISTRICT**

April 25, 2023

Time 18:00

Members Present: Mason Nichols, President; Scott Swift, Vice President
Violet Weeks, Charlie Genella,

Members Absent: Patti Foster, Secretary; Lisa Leal, Leeda Wood

Others Present: Enrique Leal, III, M.D.
Dale Thames

Employees Present: Kelly Park, Cindy Burge, Travis Alford, Sarah Hebert

1. **Call to Order** Mr. Nichols called the meeting to order at 1803.
2. The invocation was given by Charlie Genella.
3. **Record Members Present and Establish A Quorum**
There being 4 members present, a quorum was established.
4. **Public Comments**
A. None
5. **Review/Approve Board of Directors' Meeting Minutes:**
A. March 29, 2023 General Meeting
Scott Swift made a motion to approve the minutes from March 29, 2023.
Violet Weeks seconded the motion. Unanimous decision, motion carried.
8. **New Business**
B. Captrust Financial Advisors (Monroe Vos)
Jason Martinez gave a quarterly update for the following:
 - Retirement Plan quarterly summary for 401 (A) and 457 (B) plans for 1st quarter given. No recommended changes were made.
 - Investment Account update given. Mr. Martinez asked if the hospital wants to replenish the existing fund or move the remainder funds to a money market fund. After discussion it was agreed that the funds would be moved to a money market fund. Mr. Martinez to follow up with Kelly Park and Travis Alford for the necessary paperwork to change the fund type.
6. **Finance Committee Report**
Travis Alford gave overview of March 2023 financials.

After discussion, Charlie Genella motioned to approve the March 2023 financials. Violet Weeks seconded the motion. Unanimous decision, motion carried.
7. **Old Business**
A. Replacement hospital update:
Tellepsen Construction Progress:

- In process of doing the electrical and plumbing in three stages
- Slab to be done week of May 8th
- Steel to go up following the slab
- On track as scheduled and on budget

8. **New Business**

A. Miscellaneous Capital Equipment

None

10. **Administrative Information Report – Kelly Park**

A. CEO Report

- TDECU / OAC meetings continued bi-weekly
- Employee engagement Press Ganey Award > 95%
- Nursing engagement Press Ganey Award > 95%
- Executive and Leaders Certifications
- Trauma Survey passed

B. Human Resources Report

- Total Employees 204
- Hired 4 FT, 1 PT, 1 PRN
- Termed 2
- Turnover Rate: < 1%
- Many Open Positions

8. **New Business**

C. Annual Review/Approval Administrative Manual Policies & Procedures

Through the year updated policies and procedures have been included in the board packets for review. This item is for the annual approval of the manual for those updates.

After discussion Scott Swift made a motion to approve the Administrative Manual Policies and Procedures. Violet Weeks seconded the motion. Unanimous decision, motion carried.

D. Annual Review/Approval Safety Manual Policies & Procedures

It is the same process for the Safety Manual updates.

Charlie Genella made a motion to approve the Safety Manual Policies and Procedures. Scott Swift seconded the motion. Unanimous decision, motion carried.

9. **Board Committee Reports:**

A. Sweeny Community Hospital Foundation Board Update:

Golf tournament is this Friday.

10. **CLOSED EXECUTIVE SESSION:**

Mr. Nichols announced the Board would go into closed, Executive Session at 19:31 to review the following:

- A. Discuss personnel matters
- B. Discuss deliberations concerning real property


End of Executive Session

Went out of Executive Session at 20:06.

11. **Action regarding Executive Session:** None

12. **Adjournment**

Violet Weeks moved for adjournment, seconded by Charlie Genella. Meeting adjourned at 20:07.



Mason Nichols, President
Recorder: Cindy Burge